



**US Army Corps
of Engineers®**

SPECIAL EVENT/ACTIVITY APPLICATION

U.S. Army Corps of Engineers: Coralville Lake
2850 Prairie Du Chien Road NE, Iowa City, IA 52240
Office: 319-338-3543 Fax: 319-354-4466

Type of Activity (i.e. Wedding, Reunion, Office Party, Race, Tournament, etc.) (Provide details on pg.2):

Event Date(s): _____

Event Start Time: _____ End Time: _____

Location (attach route maps if needed): _____

Number of people expected to attend (including staff/volunteers): _____

Number of vehicles: _____ Number of vessels: _____

Will alcohol be available (provide details on pg.2)? Yes No

Will there be music (provide details on pg.2)? Yes No

Is this event open to the public (outside of your group/organization)? Yes No

Will there be fees collected? Yes No

IF YES: Expected revenues (Provide purpose/where fees will go details on pg.2)? \$ _____

Will this event involve vendors? Yes No

IF YES: List here: _____

Are permits from other government agencies required? Yes No

IF YES: List here (attach permits to this application): _____

PERSON/ORGANIZATION RESPONSIBLE FOR ACTIVITY

Name (if organization, add POC): _____

IF ORGANIZATION: Are you a non-profit (501(c)(3)? Yes No

Address: _____

Phone(s): _____

Email: _____

Please describe details of event (include further info requested on pg.1):

Please describe safety and security measures event will take (first aid stations, ambulances, safety vessels, traffic control, etc.):

Please describe the steps that will be implemented to meet current CDC guidelines related to COVID-19. Plans must be applicable to state and federal guidance/regulations listed in the link ([blue underline](#)) above.

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following:

Authority: 5 U.S.C. 552a,

Purpose: To provide a contact in connection with special event or special activities.

Routine Uses: Special Use Permit is used under the direction of the U. S. Army Corps of Engineers. The names and addresses of those who obtain the Special Use Permit are not reported, but are kept on file at the project office to provide a point of contact in case of emergency. This information is not maintained alphabetically or by any other personal identifier. Disclosure of information is voluntary. Failure to provide the requested information will preclude issuance of a Special Use Permit.